

**BAXTER COUNTY QUORUM COURT
JOURNAL OF PROCEEDINGS**

September 5, 2023

The Baxter County Quorum Court met in regular session at 6:00 PM in the Baxter County Courtroom with County Judge Kevin Litty presiding. Members present were: Rhonda “Tink” Albright, Cameron Davis, Angela DeGroote, Maryanne Edge, Dennis Frank, Roger Steele, Rick Steiner, Dirk Waldrop, and Shannon Walker. Justices Chapman and Osgood were absent. The meeting began with a moment of silence and the Pledge of Allegiance.

Judge Litty asked if there were any additions or corrections to the minutes of the August meeting. Justice Edge moved that the minutes be approved as submitted. Justice Steele seconded that motion. All voted in favor.

Reports:

County Treasurer Jenay Mize provided the Court with a Treasurer’s report. She said Division of Legislative Audit is finishing up the County’s annual financial audit. Also, department budget forms have been sent out to all department heads to begin the budget process for 2024.

Justices Frank reported on the Annual Association of Arkansas Counties Conference which was held in Rogers in August.

Old Business:

3rd Reading-Ordinance #2023-57, **AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY MANUAL AND PAY SCALE AND AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY SHERIFF’S OFFICE PERSONNEL POLICY MANUAL AND PAY SCALE**, was sponsored by the Personnel Committee and read by title only by the Clerk. Justice Edge moved to adopt the ordinance, seconded by Justice Albright. Being no discussion, the roll was called. Voting YEA: Justices Albright, Davis, DeGroote, Edge, Frank, Steele, Steiner, Waldrop, and Walker. The motion passed and Ordinance #2023-57 was adopted with a vote of 9 YEA, 0 NAY.

New Business:

Appropriation Ordinance #2023-58, **AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF JULY TO THE SHERIFF’S DEPARTMENT 2023 BUDGET**, was sponsored by Justice Albright and read by title only by

the Clerk. Justice DeGroot made a motion to adopt, seconded by Justice Frank. Being no discussion, the roll was called. Voting YEA: Justices Davis, DeGroot, Edge, Frank, Steele, Steiner, Waldrop, Walker and Albright. The motion passed, and Appropriation Ordinance #2023-58 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2023-59, **AN ORDINANCE APPROPRIATING FUNDS FROM THE (#3017) SPECIAL JAIL FEES FUND IN THE AMOUNT OF \$4,000.00, AND FUNDS FROM THE (#3018) COUNTY DETENTION FACILITY FUND IN THE AMOUNT OF \$7,000.00 INTO THE JAIL MAINTENANCE AND OPERATIONS 2023 BUDGET**, was sponsored by Justice Edge, and read by title only by the Clerk. Justice Davis moved to adopt, seconded by Justice Steele. Being no discussion, the roll was called. Voting YEA: Justices DeGroot, Edge, Frank, Steele, Steiner, Waldrop, Walker, Albright, and Davis. The motion passed, and Appropriation Ordinance #2023-59 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2023-60, **AN ORDINANCE APPROPRIATING \$18,000.00 FOR CIRCUIT COURT DIVISION 3 (#1000) FUND 2023 BUDGET**, was sponsored by Justice Waldrop, and read by title only by the Clerk. Justice Edge made a motion to adopt. Justice Walker seconded that motion. Being no discussion, the roll was called. Voting YEA: Justices Edge, Frank, Steele, Steiner, Waldrop, Walker, Albright, Davis, and DeGroot. The motion passed, and Appropriation Ordinance #2023-60 was adopted with a vote of 9 YEA, 0 NAY.

Ordinance #2023-61, **AN ORDINANCE AMENDING THE BAXTER COUNTY PERSONNEL POLICY MANUAL AND THE BAXTER COUNTY SHERIFF'S OFFICE PERSONNEL POLICY MANUAL; AND TO DECLARE AN EMERGENCY**, was sponsored by Justice Waldrop and read by title only by the Clerk. A corrected copy of this proposed ordinance was distributed to members of the Court prior to the meeting, adding the Emergency Clause. Justice Waldrop made a motion to adopt the proposed ordinance as corrected. Justice Albright seconded that motion. Being no further discussion, the roll was called. Voting YEA: Justices Frank, Steele, Steiner, Waldrop, Walker, Albright, Davis, DeGroot, and Edge. The motion passed and Ordinance #2023-61 was adopted with a vote of 9 YEA, 0 NAY.

Resolution #2023-20, **A RESOLUTION CONFIRMING THE APPOINTMENT OF KATRINA NEIS TO THE BAXTER COUNTY LIBRARY BOARD**, was sponsored by Justice Steiner and read in its entirety by the Clerk. Justice Steiner moved to adopt, seconded by Justice Frank. Being no discussion, the roll was called. Voting YEA: Justices Steele, Steiner, Waldrop, Walker, Albright, Davis, DeGroot, Edge, and Frank. The motion passed, and Resolution #2023-20 was adopted with a vote of 9 YEA, 0 NAY.

Announcements and Public Comments:

Mary Ellen Anderson addressed the Court, requesting that a committee be formed to study the costs related to paper ballots. Justice Frank volunteered to represent the Court on that Committee if one is formed. The Court took no further action on that request.

Judge Litty presented lists of items to be disposed of from the Office of Emergency Management, the Clerk's Office, and the Treasurer's Office. Those lists will be attached to this Journal, and will be available for public inspection in the Clerk's Office.

After other brief comments, and being no further business before the Court, the meeting was adjourned.

Respectfully submitted,

Canda J. Reese, Baxter County & Circuit Clerk
Secretary to the Quorum Court